

ARTICLE IV - INDIVIDUALS APPOINTED BY THE BOARD OF SELECTMEN

SECTION 400 TOWN ADMINISTRATOR (Amended ATM 04/28/90 Article 15)

The Board of Selectmen may appoint a Town Administrator for a term not to exceed three (3) years, and may remove him for just cause. A Town Administrator appointed under the provisions of this section shall be sworn to the faithful performance of his duties. During the time that he holds office he shall hold no elective town office, but he may be appointed by the selectmen or, with their approval, by any officer, board, committee or commission to any other Town office or position consistent with his office. He shall receive such aggregate compensation, not exceeding the amount appropriated therefore, as the selectmen may determine. He shall act by and for the selectmen in any matter which they may assign to him relating to the administration of the affairs of the town or of any town office or department under their supervision and control, or, with the approval of the selectmen, may perform such other duties as may be requested of him by any other town officer, board, committee or commission.

SECTION 401 TOWN ACCOUNTANT

The Board of Selectmen shall appoint a Town Accountant for a term not to exceed three (3) years.

SECTION 402 POLICE CHIEF

The Board of Selectmen shall appoint a Police Chief for a term subject to the provisions of Mass. Gen. Laws, Chapter 41, Section 97(a) and Special Act of the legislature, Chapter 511 of the Acts of 1972.

SECTION 403 FIRE CHIEF

- a.) The Board of Selectmen shall appoint a Fire Chief for a term not to exceed three (3) years.
- b.) The Fire Chief shall also serve as the Emergency Manager.

SECTION 404 FOREST WARDEN

The Board of Selectmen shall appoint a Forest Warden for a term not to exceed one (1) year.

SECTION 405 TOWN COUNSEL (Art. VI, Sec. 4)

- a.) The Board of Selectmen may appoint Town Counsel for a term not to exceed one (1) year.
- b.) The Board of Selectmen is hereby authorized to employ legal counsel to represent the Town in any matter in which the Town may be involved and to pay compensation for such services from appropriations made for legal services under the Selectmen's department, unless otherwise specifically provided for.

SECTION 406 ANIMAL INSPECTOR

The Board of Selectmen shall appoint an Animal Inspector for a term not to exceed (1) year.

SECTION 407 DOG OFFICER

a.) The Board of Selectmen shall appoint a Dog Officer for a term not to exceed one (1) year.

b.) The Dog Officer may be designated as the Town Pound Keeper.

SECTION 408 BUILDING INSPECTOR

a.) The Board of Selectmen shall appoint a Building Inspector for a term not to exceed three (3) years.

b.) The Building Inspector shall also serve as the Zoning Enforcement Person.

SECTION 409 CONSTABLES (Art. IV, Sec. 1)

The Board of Selectmen shall appoint two Constables for terms not to exceed one (1) year.

SECTION 410 ELECTRICAL INSPECTOR

The Board of Selectmen shall appoint an Electrical Inspector for a term not to exceed three (3) years.

SECTION 411 PLUMBING INSPECTOR

The Board of Selectmen shall appoint a Plumbing Inspector for a term not to exceed three (3) years.

SECTION 412 WARRANT POSTERS

The Board of Selectmen may designate one or more persons to post warrants in accordance with Mass. Gen. Laws.

SECTION 413 PEST CONTROL OFFICER

The Board of Selectmen shall appoint a Pest Control Officer for a term not to exceed one (1) year.

SECTION 414 VETERANS GRAVES OFFICER

The Board of Selectmen shall appoint a Veterans Graves Officer for a term not to exceed one (1) year.

SECTION 415 DIRECTOR OF VETERAN'S SERVICES

The Board of Selectmen shall appoint a Director of Veteran's Services for a term not to exceed one (1) year.

SECTION 416 ADVISOR TO THE BOARD OF HEALTH

The Board of Selectmen may appoint an Advisor to the Board of Health for a term not to exceed one (1) year.

SECTION 417 SEALER OF WEIGHTS AND MEASURES

The Board of Selectmen shall appoint a Sealer of Weights and Measures for a term not to exceed one (1) year.

SECTION 418 HEALTH INSPECTOR

The Board of Selectmen shall appoint a Health Inspector for a term not to exceed three (3) years.

SECTION 419 FENCE VIEWERS

The Board of Selectmen shall appoint two Fence Viewers for a term not to exceed one (1) year.

SECTION 420 DIRECTOR OF PUBLIC WORKS

a.) The Board of Selectmen shall appoint a Director of Public Works to serve for a term not to exceed three (3) years in accordance with the special acts of the legislature, chapter 216 of the Acts of 1987.

b.) The Director of Public Works shall have responsibility for appointing the Superintendent of Streets in accordance with the provisions of special acts of the legislature, Chapter 216 of the Acts of 1987.

SECTION 421 TOWN ARCHIVIST AND ASSISTANT (Amended ATM 4/30/88 Article 19)

The Board of Selectmen shall appoint a Town Archivist and one Assistant Archivist, both of whom shall serve on a voluntary basis. The Archivist shall be concerned with the custody and use of archival and manuscript materials; develop a comprehensive town wide documentary presentation plan; and prepare regulations to be approved by the Board of Selectmen, concerning the collection, cataloging, and preserving of archival and manuscript materials belonging to and relating to the Town. In accordance with Mass. Gen. Laws, Chapter 44, Section 53A, the Board of Selectmen may receive grants or gifts of funds from the federal or state government,

charitable foundations or private corporations, or individuals, for furthering the purposes of the Town Archivist; and said grants or gifts of funds shall be kept in the Town treasury in a Town Archivist Fund which the Town Treasurer shall keep separate and apart from all other funds.

SECTION 422 TREASURER/COLLECTOR (Amended 6/12/91, Art. 2) (*ATM, 05/17/04, Art. 3*)

The Board of Selectmen shall appoint a Treasurer/Collector for an indefinite period. (Special legislation was proposed at the Special Town Meeting of 2/27/91 to remove the positions of Town Collector and Town Treasurer from the election process and make it a combined Treasurer/Collector appointed position. (Acting Governor, Paul A. Cellucci on 4/16/91 approved it.)

a.) The Treasurer and the Town Accountant will cause to be printed every other year in the Annual Town Report the gross salary of each Town employee by department. Excluded from gross salary shall be wages earned from working assigned so-called "off duty details". Said printing shall commence with the 2004 Annual Town Report.