

DPW Use Only	Date Received:	Date Issued:	Permit No:	Year
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**APPLICATION FOR PERMIT TO REMOVE, TRANSPORT AND DISPOSE OF  
REFUSE AND RECYCLABLES IN WILBRAHAM**

Wilbraham Department of Public Works  
240 Springfield Street  
Wilbraham, MA 01095  
(413) 596-2800 x 208

Date: \_\_\_\_\_ **Annual Permit Fee: \$250.00**  
**Checks Payable to Town of Wilbraham**

Company Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address (If different): \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address of Owner: \_\_\_\_\_

Name of corporation (If applicable): \_\_\_\_\_

Signature of Owner or Corporate Officer: \_\_\_\_\_ Date: \_\_\_\_\_

VEHICLE TYPE	VOLUME	LICENSE PLATE #

**RESTRICTIONS**

**The undersigned hereby agrees** to comply with all the Laws, Rules and Regulations of the Commonwealth (MGL 111, Section 31A) and the Wilbraham DPW governing the removal, transport and disposal of refuse and recyclables.

**Actions which may result in the suspension or revocation of refuse and recyclable removal, transport and disposal permit include:**

- Failure to comply with the said laws, rules and regulations governing the removal, transport and disposal of refuse and recyclables
- Transportation of uncovered refuse and recyclables through the streets of Wilbraham
- Collection and transportation of hazardous waste within the Town of Wilbraham, unless licensed to do so (copy of said license must be filed in the Town of Wilbraham)
- Disposal of hazardous waste at the Wilbraham Disposal and Recycling Center (DRC) or at any location within the boundaries of the Town of Wilbraham

<b>Penalties:</b>	1 <sup>st</sup> Violation – verbal & Written Warning	3 <sup>rd</sup> Violation - \$500.00
	2 <sup>nd</sup> Violation - \$200.00	4 <sup>th</sup> Violation non-criminal complaint & permit revocation for 1 yr.

The Town of Wilbraham May pursue a criminal complaint and revoke hauler permit upon 4 or more violations in 1 yr. period.

<b>IMPORTANT NOTICE:</b>	I, THE UNDERSIGNED VERIFY THAT I HAVE RECEIVED A COPY OF THE RULES AND REGULATIONS GOVERNING THE REMOVAL, TRANSPORTATION AND DISPOSAL OF REFUSE AND RECYCLABLES IN THE Town of Wilbraham. Furthermore, I have read and understand and agree to comply with the terms stated therein.
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\_\_\_\_\_  
Signature of Owner or Corporate Officer

Date: \_\_\_\_\_ SS or Federal ID# \_\_\_\_\_

## **NO PERMIT WILL BE ISSUED WITHOUT AN APPROVED RECYCLING PLAN**

### **RECYCLING PLAN REQUIREMENTS**

The Town of Wilbraham has a mandatory recycling By-Law which requires all residents to recycle in the manner set forth by any rules or regulations promulgated by the Board of Health. To encourage full compliance with this legal requirement, the Wilbraham Board of Health requires that an acceptable Recycling Plan be submitted as a condition of receipt of Wilbraham's Hauler Permit.

The applicant must demonstrate a plan for recycling glass, paper, plastics (1-7), aseptic containers, metal cans, small scrap metal, and other recyclable materials. The plan must indicate:

1. Where each type of material will be taken (i.e. cardboard, mixed office paper).
2. How the recyclable materials will be separated from solid waste as related to:
  - A. Single Family Residential;
  - B. Multiple Dwellings (condo, apartments, congregate housing, etc.)

*Please provide details on on-site collection procedure [i.e. roll off container provide, separate pick-up provided, separate small containers for recyclables provided and collected separately, waste will be sorted at (name of facility) and then recycled].*

3. The anticipated tonnage of solid waste and recyclable materials to be collected in Wilbraham in the calendar year.

**Recyclable materials are banned from incineration. Therefore, incineration is NOT acceptable as a destination for recyclable material.**

### **REQUIRED ANNUAL REPORTING**

By January 15<sup>th</sup> of the New Year, all permit holders must provide the following data to the Wilbraham DPW:

1. Tonnage of solid waste picked up in Wilbraham in the preceding year
2. Tonnage of materials recycled (separate data for paper, glass, metal, plastics, scrap metal, and any other significant categories of recycling) from Wilbraham establishments.